



No. 63/2023

TO UEFA MEMBER ASSOCIATIONS

For the attention of  
the President and the General Secretary

Your reference

Your correspondence of

Our reference  
GS/epr

Date  
15 December 2023

### End-of-year office closure

Dear Sir or Madam,

We would like to inform you that UEFA's offices will be closed from Thursday, 21 December 2023 at 18.00 hours until Tuesday, 2 January 2024. The first working day of the New Year will be Wednesday, 3 January 2024.

In case of an emergency, you are kindly requested to call the UEFA exchange (+41 848 00 27 27), which will give you further instructions about whom to contact.

We take this opportunity to wish you and your staff [SEASON'S GREETINGS and HAPPY NEW YEAR](#).

Yours faithfully,

**U E F A**

Theodore Theodoridis  
General Secretary

cc

- UEFA Executive Committee
- European members of the FIFA Council
- FIFA, Zurich