



Enclosure 3

Player eligibility for the 2023/24 UEFA club competitions

2023/24 player eligibility for the UEFA Champions League, UEFA Europa League, UEFA Europa Conference League and UEFA Youth League

Please find below some additional information with regard to the player eligibility for the above competitions.

Please note that for the UEFA Champions League, UEFA Europa League and UEFA Europa Conference League, all references relate to Chapter VII, Articles 44 to 46 of the regulations for the 2023/24 season. For the Youth League, references relate to Chapter VII, Articles 36 and 37 of the regulations for the 2023/24 season.

The only exception to this is in paragraph 9 of this enclosure, where specific reference is made to the FIFA Regulations on the Status and Transfer of Players.

1. Responsibility

As a reminder, in all UEFA club competitions, the national associations and clubs are wholly responsible for observing the requirements set out in the above-mentioned provisions and as explained below. Each player must be duly registered with their national association as playing for the club concerned in accordance with the association's own rules and those of FIFA, notably the *FIFA Regulations on the Status and Transfer of Players*. Neither the referee nor the UEFA match delegate is responsible for verifying the eligibility of players.

2. Medical examination

Players must undergo a medical examination in accordance with the mandatory criteria set out in the UEFA Medical Regulations (2023 edition). Confirmation that every player has undergone this examination must be recorded on the official player lists, which must be signed by the club doctor. This includes List A, List B, the UEFA Youth League player list, and any players subsequently registered for any of the competitions in question. The club doctor is solely responsible for ensuring that each player's medical examination has been duly performed.

The medical examination is an eligibility criterion, so a player may only play in the aforementioned UEFA club competitions if the club doctor has confirmed that he has undergone the required medical examination. Provided that the player is included on the relevant official player list by the set deadline, confirmation of the medical examination may be sent after the registration deadline, but the player will only be eligible to play a match if the UEFA administration has received this confirmation at least 24 hours before the match in question. For clarification, in the absence of such confirmation, the player concerned may not be replaced on the player list.

Player eligibility for the 2023/24 UEFA club competitions

3. Player list quotas and guidelines

3.1. List A for UEFA Champions League, UEFA Europa League and UEFA Europa Conference League – goalkeepers and locally trained players

Each club may have a maximum of 25 players on List A at any point during the season. Clubs must respect the following rules when registering players on this list and may have to remove players if the requirements are not met:

- Clubs must include at least two goalkeepers on List A (and at least three in total across List A and List B).
- 8 places out of the total of 25 are reserved exclusively for 'locally trained players' as defined below:
 - A 'locally trained player' is either a 'club-trained player' or an 'association-trained player'.
 - A 'club-trained player' ('ACT player') is a player who, between the ages of 15 (or the start of the season during which he turns 15) and 21 (or the end of the season during which he turns 21), and irrespective of his nationality and age, has been registered with his current club for a period, continuous or not, of three entire seasons (i.e. a period starting with the first official match of the relevant national championship and ending with the last official match of that national championship) or 36 months. In the context of this paragraph, the season immediately preceding a player's 15th birthday may be counted if his birthday is after the last match of the relevant national championship but before or on 30 June (winter championships) or 31 December (summer championships), and the season immediately following his 21st birthday may be counted if his birthday is on or after 1 July (winter championships) or 1 January (summer championships) but before the first match of the relevant national championship.
 - An 'association-trained player' ('AAT player') is a player who, between the ages of 15 (or the start of the season during which the player turns 15) and 21 (or the end of the season during which the player turns 21), and irrespective of his nationality and age, has been registered with a club or with other clubs affiliated to the same national association as that of his current club for a period, continuous or not, of three entire seasons (i.e. a period starting with the first official match of the relevant national championship and ending with the last official match of that relevant national championship) or of 36 months. In the context of this paragraph, the season immediately preceding a player's 15th birthday may be counted if his birthday is after the last match of the relevant national championship but before or on 30 June (winter championships) or 31 December (summer championships), and the season immediately following his 21st birthday may be counted if his birthday is on or after 1 July (winter championships) or 1 January (summer championships) but before the first match of the relevant national championship.
- If a club has fewer than eight locally trained players in its squad, the maximum number of players on List A is reduced accordingly. The possible combinations of club and association-trained players are listed in Annex H of the competition regulations.

Player eligibility for the 2023/24 UEFA club competitions

The player registration system performs automatic checks on the quota of locally trained players and includes historical information on the status of each player.

- Players who were listed as 'ACT or AAT' in the previous season's player lists and are still with the same club will appear with this option already ticked and will not be editable.
- Players who were listed as 'ACT' or 'AAT' in the previous season's player lists and are now with a different club in the same national association will be editable but the 'AAT' box will already be ticked.
- When listing a new player as 'ACT' or 'AAT', a pop-up window will appear asking you to explain why this player should be considered as an 'ACT' or 'AAT' player. This explanation must include the full details of the player's career between the ages of 15 and 21, including the exact dates of each transfer (dd/mm/yy), to allow us to check whether he qualifies as locally trained under paragraphs 45.04 and 45.05 of the Champions League Europa League and Europa Conference League regulations.

On the basis of this information, the UEFA Football Operations Unit will be able to confirm that the player is considered as locally trained and will save him as such in the system for future registrations.

It is important to provide full career information on any new locally trained player, to avoid further correspondence after the submission of the player list.

If a player has been wrongly indicated as 'ACT' or 'AAT' by one of your clubs, please inform us by email and we will modify our records accordingly.

3.2. List B for UEFA Champions League, UEFA Europa League and UEFA Europa Conference League – youth players

An unlimited number of youth players who fulfil the conditions set out in the competition regulations may be registered on List B at any stage during the 2023/24 season. A national association must register these players with the UEFA administration by 24:00 CET on the day before the match in question. A player may be registered on List B if he was born on or after 1 January 2002 and, since his 15th birthday, has been eligible to play for the club concerned for any uninterrupted period of two years, or a total of three consecutive years with a maximum of one loan period to a club in the same association for a period not longer than one year by the time he is registered with UEFA. Players aged 16 may be registered on List B if they have been registered with the participating club for the previous two years without interruption.

For List B players who have spent a period of time away from the club (and therefore whose 'at club since' date is not sufficient to verify their eligibility for a B list), full career details, including the exact dates of each transfer and/or loan (dd/mm/yy), must be indicated in the 'notes' field of the player list.

By way of clarification, a player on List A who fulfils the conditions for List B, or who subsequently becomes eligible for inclusion on List B, may be added to List B in accordance with the above conditions. However, in such instances, the place vacated on List A can only be filled at the next registration date.

Player eligibility for the 2023/24 UEFA club competitions

As a reminder from paragraph 3.1 above, if List A contains only two goalkeepers, at least one goalkeeper must be registered on List B at all times.

3.3. UEFA Youth League player list

Each club must announce a list of a maximum of 40 players for the entire season by 12 September 2023 (24:00 CET), at least four of whom must be goalkeepers. This list, which must be submitted by the club to the national association for validation and then forwarded to UEFA, may then be amended at any time up until seven days before each match in the competition, always respecting the minimum quota of goalkeepers.

Players are eligible to play in the competition if they were born on or after 1 January 2005. In addition, clubs are allowed to register up to **five** over-age players, provided the following criteria are fulfilled:

- The player was born on or after 1 January 2004.
- The player has been eligible to play for the club concerned without interruption for the two years immediately preceding 19 September 2023, or has been eligible to play for the club concerned for two of the three years immediately preceding 19 September 2023 and registered with a maximum of one other club in the same association for an uninterrupted period of up to one year for the other one.
- The player is duly registered on the list of 40 players by 12 September 2023 in accordance with paragraphs 37.01 and 37.02 of the Regulations of the UEFA Youth League 2023/24.
- The player is not replaced on the list of 40 players, except in the event of long-term injury/illness or registration with another club.
- If the player is removed from the list due to long term injury/illness and replaced by another player born on or after 1 January 2004, the original player cannot be re-registered on recovery.

For each match in the competition, a shortlist of 20 players must be submitted online by the club by 24:00 CET on the day before the match. The 20 players must be selected from the list of 40. This list of 20 does not need to be submitted and signed by the national association.

A minimum of **14** places on the 20-player shortlist are reserved exclusively for players who have been eligible to play for the club concerned without interruption for the two years immediately preceding 19 September 2023 ('Youth ACT'), or have been eligible to play for the club concerned for two of the three years immediately preceding 19 September 2023 and registered with a maximum of one other club in the same association for an uninterrupted period of up to one year for the other one. Furthermore, the 20-player shortlist may include a **maximum of three** of the five players born on or after 1 January 2004 who are registered on the list of 40 players in accordance with paragraph 37.04.

Total players on shortlist (potential)	'Free' players	Club-trained players (Youth ACT)	Total players on shortlist (effective)
20	6	14	20
20	6	13	19
20	6	12	18

Player eligibility for the 2023/24 UEFA club competitions

Finally, as a reminder, any player who is fielded in three or more 2023/24 Champions League, Europa League or Europa Conference League matches – from the group stage of those competitions – ceases to be eligible to play in the UEFA Youth League.

4. Player list registration – TIME

The club TIME player list registration managers access the player registration portal and receive player registration notifications and reminders. If different people are responsible for the player registration process for different club teams (e.g. the teams participating in the UEFA Youth League and the UEFA Champions League), then the club TIME user manager must create separate access profiles for them. A full user guide on the Player Registration platform is available in TIME Documents.

(NB – If you are responsible for player registration in your club and do not have access to TIME, or do not see the player registration module in the TIME menu bar, please contact the TIME user manager of your club to ensure you have the right access. Please see Enclosure 5 of this circular letter for further details of the user management process).

For the UEFA Champions League, UEFA Europa League and UEFA Europa Conference League A and B lists, and the UEFA Youth League lists of 40 players, the procedure is as follows:

1. Each club compiles its player list in TIME and submits it online to its national association.
2. The national association receives a notification and validates the list in TIME.
3. The player list is considered as having been officially submitted in accordance with the competition regulations once the national association has validated it, as this automatically submits the list to UEFA. The national association must therefore validate the list by the registration deadline (see Annex 1 of Enclosure 3 of this circular letter).
4. A PDF copy of the player list is automatically emailed to the club concerned once the list has been validated by the national association and submitted to UEFA.
5. The club must check, print and have this PDF copy of the player list signed by both the authorised club representative and the club doctor, then scan it and email it back to the national association. It is important to sign the correct version of the list, i.e. the one generated on validation by the national association, to ensure the information is accurate.
6. The national association countersigns the list and uploads the scanned document in TIME by 12:00 CET on the working day following the deadline.
7. UEFA checks and validates the list.

Any list that does not bear all three signatures will be deemed invalid.

NB – Signed lists must no longer be sent by email to UEFA, but **must be uploaded in TIME**. More information can be found in the TIME player registration user guide.

Player eligibility for the 2023/24 UEFA club competitions

Additional players on List A for the qualifying phase or play-offs (as set out in paragraph 6 below) can only be registered by emailing the duly completed A2 form to players@uefa.ch. Once again, the form must be signed by the relevant club representative and club doctor, and validated by the national association. These additional registrations cannot be carried out online.

List B, on the other hand, is always accessible online (in TIME under Player Registration > My Archive), and players can be added to/removed from this list up to 24:00 CET on the day before each match, including validation by the National Association by this deadline. This must always be done using the TIME platform.

Exceptionally however, the list of 20 players to be submitted for each match in the UEFA Youth League has only to be signed by the club representative. Neither the club doctor nor the national association need to sign this list, as the same information will already have been verified by these parties on the list of 40 players. This list must be uploaded by the club in TIME.

4.1. Technical staff section of the player lists

To avoid having to manually enter staff on the match sheet for every match, clubs can also use the player list in TIME to register all technical staff who will have a function during a match. This should be done in the same way as for registering players, indicating their date of birth and function at the club.

Please note that a maximum of one assistant coach (who must have the necessary qualification as determined by the UEFA Club Licensing and Financial Sustainability Regulations) must be registered with this role in the player list. Anyone else in the staff carrying out a similar role may be registered as 2nd assistant coach.

Entries for technical staff may be updated at any time by clubs or national associations. This new feature applies to all staff except head coaches and assistant coaches. In the event of a head coach or assistant coach change, the club (or the national association) must immediately inform UEFA.

The names of all technical staff will appear on every match sheet downloaded from TIME and can then be indicated as being on the substitutes' bench or technical seats. However, in the event of any late changes, the names and dates of birth of additional staff not registered in advance in TIME can always be added manually to the match sheet in TIME. Although there is no limit to the number of staff that can be registered in TIME, only the first 20 will appear on the match sheet excerpt; so, please make sure that you register only staff who are likely to take a seat on the substitutes' bench or additional technical seats.

5. 'At club since' date

The 'at club since' date on the player lists can be modified directly by the club or national association. Please note that this is the most recent date on which the player was registered with the club (not when he was first registered with the club if he has since left and returned).

Player eligibility for the 2023/24 UEFA club competitions

For example, if a player was registered with Club A on 1 July 2022, then went on loan to Club B for six months, returning to Club A on 1 January 2023, his 'at club since' date on a player list for the 2023/24 season for Club A will be the date on which he returned from the loan, i.e. 1 January 2023.

For players who are registered on a club's B list and who temporarily left the club after the required two-year- registration period, the exact dates of registration with the club in question must be provided in the 'notes' field of the player list, so that we can check that this player is eligible for List B.

6. Player registration deadlines

The deadlines for registering players and submitting player lists have been amended in line with the match calendar and can be found in Annex 1 at the end of this enclosure.

For the qualifying phase and play-offs of the UEFA Champions League, the UEFA Europa League and the UEFA Europa Conference League, a club may register a maximum of two new eligible players on List A for each round after the relevant round's player registration deadline, provided the quota of locally trained players is respected. Such registrations have to be made by means of the A2 Excel form (and not through the TIME platform) and must be completed by 24:00 CET on the day before the relevant first-leg match. The club's national association must also have confirmed in writing that the new player is eligible to play at domestic level at that time.

7. Playing for different clubs

7.1. UEFA Champions League, UEFA Europa League and UEFA Europa Conference League – qualifying rounds

In application of paragraph 44.06 of the Champions League, Europa League and Europa Conference League regulations

- This paragraph applies to a player who is fielded in any qualifying match, up to and including the playoffs, of either the Champions League, the Europa League or the Europa Conference League.
- A player who is fielded in these rounds is eligible to play for another club in any of the UEFA club competitions, but only from the group stage, provided he is registered with his new club by the deadlines laid down in the competition regulations (4 September 2023).

7.2. UEFA Champions League, UEFA Europa League and UEFA Europa Conference League – registration of new players on 2 February 2024

In application of paragraphs 46.01 and 46.02 of the Champions League, Europa League and Europa Conference League regulations

Player eligibility for the 2023/24 UEFA club competitions

As in the past, clubs are entitled to register three new players for the Champions League round of 16, Europa League knockout round play-offs and / Europa Conference League knockout round play-offs. The rules related to the registration of these players are as follows:

- All three new players may have been fielded in UEFA club competitions during the same season.
- There is no restriction on which competition these players have previously been fielded in, so a player may be fielded in the Champions League group stage for one club and the Champions League round of 16 for another club.
- There is no restriction regarding which competition the previous club of these players is participating in, so a player may be fielded in the Champions League group stage for one team and the Europa League knockout round play-offs for another team even if his previous team is also participating in the Europa League knockout round play-offs. Similarly, a player may be fielded in the Europa League group stage for one team and the Europa Conference League knockout round play-offs for another team even if his previous team is also participating in the Europa Conference League knockout round play-offs.

Finally, please note that paragraph 46.01 of the UEFA Champions League, UEFA Europa League and UEFA Europa Conference League regulations relates to the eligibility of players for UEFA club competitions, irrespective of whether the player was already registered with the club for domestic competitions. Any player who was already registered with a club domestically during the group stage matches but not registered with UEFA, and who will then be added to or will replace another player on List A for the knockout stages, will therefore have to be registered as one of the three new eligible players.

7.3. UEFA Youth League

Paragraph 36.07 of the competition regulations states that a player is eligible to be fielded only for one single club in the UEFA Youth League in the course of the same season. Once a player has been fielded for a club, he cannot be registered for another club during the same season.

Players who have participated in the UEFA Youth League may, however, play for another team in the UEFA Champions League, UEFA Europa League or UEFA Europa Conference League, subject to the provisions of paragraphs 7.1 and 7.2 above if they have also played for the senior team of their last club during the season in question. Similarly, a player who has played in the UEFA Champions League, UEFA Europa League or UEFA Europa Conference League with one club but who has not been fielded in the Youth League for that team, may play for his new club in the same season's UEFA Youth League if he played fewer than three times in the UEFA Champions League, UEFA Europa League or UEFA Europa Conference League during the season in question.

8. Replacement of injured or ill goalkeepers

In the UEFA Champions League, the UEFA Europa League and the UEFA Europa Conference League, an injured goalkeeper may be replaced on List A in accordance with the conditions set out in paragraph 46.04 of the UEFA Champions League, UEFA Europa League and UEFA Europa Conference League

Player eligibility for the 2023/24 UEFA club competitions

regulations. An illness or injury is considered long-term if, in the opinion of the UEFA Medical Committee, it is expected to last at least 30 days from the day it started/occurred. In the event that an injured goalkeeper is replaced on List A in accordance with this provision but then subsequently recovers before the end of the 30-day period, he cannot be reinstated on the player list in place of his substitute until the 30 days have elapsed.

9. January transfers and loan agreements

It has been observed that, on occasion, a player is transferred from one club to another in January and then immediately loaned back to the original club for the remainder of the season. For clarification, in such situations, UEFA must be notified of the player's movements. Given that he has officially left his original club, he must be removed from its player lists, and when he is loaned back he is regarded as one of the three new players who can be registered in January.

10. International transfer certificate

In recent years, UEFA has regularly received queries from clubs about how to interpret the rules governing player registration in the UEFA club competition regulations, which actually refer to the national associations' own rules and to the FIFA Regulations on the Status and Transfer of Players (more specifically to those laid down in Annexe 3 thereto). We would therefore like to inform you that the UEFA administration has adopted the following approach:

- a) The player lists to be submitted to the UEFA administration may include a player for whom an international transfer certificate (ITC) has not yet been delivered by his former association but for whom an ITC was requested during the new association's national registration period and, at the very latest, by the deadline set in the UEFA club competition regulations for the submission of player lists (see paragraph 11.1 c) of Annexe 3 of the FIFA regulations).
- b) A player is not, however, eligible to participate in a UEFA club competition for his new club until the new association has confirmed receipt of the ITC, entered the player registration information in TMS and registered the player in its electronic registration system (see paragraph 11.9 a) of Annexe 3 of the FIFA regulations). UEFA may check in the FIFA Transfer Matching System (TMS) to see whether the ITC has been created by the former association.
- c) Additionally, a player, who is registered by its new association following no response to the ITC request by the former association within 7 days in accordance with paragraph 11.6 and 11.9 b) i. of Annex 3 to the FIFA regulations, is considered eligible to participate in a UEFA club competition for his new club.

Furthermore, if the FIFA Football Tribunal decides to authorise the new association to register the player with his new club (in accordance with paragraph 11.9 b) ii. of Annexe 3 to the FIFA regulations), the player

Player eligibility for the 2023/24 UEFA club competitions

in question is considered eligible to participate in a UEFA club competition for his new club as soon as written confirmation of the decision has been transmitted by the new club to the UEFA administration.

Finally, for clarification, if a club includes on its list – by the set deadline – a player for whom an ITC has been requested but not yet created, this player may not be replaced on the list in the event that the ITC is not subsequently created by the former association.

11. Duty to notify the UEFA administration

During the course of the season, the national associations are required to notify UEFA **immediately** in writing of the departure (i.e. as a result of a transfer or loan) of any players from clubs taking part in its club competitions. This notification must indicate the date of the transfer or loan and the club to which the player has been transferred or loaned. Any player who is transferred or loaned from a participating club must be removed from the relevant player list and a new player can only be added to the list at the next registration date.

Similarly, a player who has been removed from a player list because he has been loaned to another club can only be registered again on the player list at the next registration date.

UEFA must also be notified as soon as possible about any change of head coach or 1st assistant coach, including details of that person's coaching qualifications.

12. Squad list updates

As in the past, clubs are able to modify their squad lists directly in the player registration system. Any player who is no longer registered with a club can be removed from the squad list by the club player registration manager. The player's departure date from the club must be entered.

13. List of suspended players

Before the beginning of the season, the UEFA administration will send each national association a list of players and coaches who have pending suspensions to be served during the 2023/24 season. Each national association is responsible for forwarding this list to its participating clubs. This list should be consulted if players or coaches are transferred, and UEFA's disciplinary services will be happy to provide you with additional information on this matter if required. As a reminder, for all UEFA club competitions, only players who are duly registered with UEFA can serve pending UEFA suspensions.

14. Contact information

For any questions regarding player eligibility or the player registration system in TIME, please contact the UEFA Football Operations Unit at players@uefa.ch.

– Annex 1: Player registration deadlines for the 2023/24 UEFA club competitions



Enclosure 3 – Annex 1

Player registration deadlines for the 2023/24 club competitions

Player registration deadlines for the 2023/24 club competitions

Competition Stage	Match dates	Deadline for player registration and submission of lists to UEFA
UEFA Champions League <i>Preliminary round</i>	27 June (semi-finals) and 30 June (final) 2023	Friday 23 June 2023 (24:00CET)
UEFA Champions League <i>First qualifying round</i>	11/12 and 18/19 July 2023	Thursday 6 July 2023 (24:00CET)
UEFA Europa Conference League <i>First qualifying round</i>	13 and 20 July 2023	Friday 7 July 2023 (24:00CET)
UEFA Champions League <i>Second qualifying round</i>	25/26 July and 1/2 August 2023	Thursday 20 July 2023 (24:00CET)
UEFA Europa Conference League <i>Second qualifying round</i>	27 July and 3 August 2023	Friday 21 July 2023 (24:00CET)
UEFA Champions League <i>Third qualifying round</i>	8/9 and 15 August 2023	Thursday 3 August 2023 (24:00CET)
UEFA Europa League <i>Third qualifying round</i>	10 and 17 August 2023	Friday 4 August 2023 (24:00CET)
UEFA Europa Conference League <i>Third qualifying round</i>	10 and 17 August 2023	Friday 4 August 2023 (24:00CET)
UEFA Champions League <i>Play-off matches</i>	22/23 and 29/30 August 2023	Thursday 17 August 2023 (24:00CET)
UEFA Europa League <i>Play-off matches</i>	24 and 31 August 2023	Friday 18 August 2023 (24:00CET)
UEFA Europa Conference League <i>Play-off matches</i>	24 and 31 August 2023	Friday 18 August 2023 (24:00CET)
UEFA Champions League <i>Group stage</i>	From 19 September 2023	Monday 4 September 2023 (24:00CET)
UEFA Europa League <i>Group stage</i>	From 21 September 2023	Monday 4 September 2023 (24:00CET)
UEFA Europa Conference League <i>Group stage</i>	From 21 September 2023	Monday 4 September 2023 (24:00CET)
UEFA Champions League <i>Round of 16 onwards</i>	From 13 February 2024	Friday 2 February 2024 (24:00CET)
UEFA Europa League	From 15 February 2024	Friday 2 February 2024 (24:00CET)

Enclosure 3

Player eligibility for the 2023/24 UEFA club competitions

<i>Knockout round play-offs onwards</i>		
UEFA Europa Conference League <i>Knockout round play-offs onwards</i>	From 15 February 2024	Friday 2 February 2024 (24:00CET)
UEFA Youth League	From 19 September 2023	Tuesday 12 September 2023 (24:00CET)