



UEFA Match Delegate Job Description

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General Information

Number of match delegates

- a. Current number (Cycle 2021-2023): 392
 - i. 356 delegates
 - ii. 36 futsal delegates
- b. Required number (Cycle 2023-2025): 410
 - i. 370 delegates
 - ii. 40 futsal delegates

Availability requirements per season

- a. Minimum number of days: 15
- b. Maximum number of days: 55
- c. Number of training days for new candidates: 10

Key responsibilities & Tasks

As per the UEFA Organisational Regulations (*Edition 2020, Article 63*) and the Directives governing UEFA match officers

Match delegates must:

- a. act as UEFA's official representative at a UEFA match;
- b. chair the organisational meeting prior to the match;
- c. be responsible for ensuring the orderly organisation of the match and that the competition regulations, and especially the rules for order and security inside and outside the stadium before, during and after the match, are observed;
- d. submit a match preparation report to the UEFA administration when requested to do so by the latter;
- e. submit detailed reports to the UEFA administration immediately after each match;
- f. if requested to do so by the UEFA administration, conduct a pre-tournament site visit to assess the facilities and level of organisation of the tournament in question;
- g. attend specific training seminars organised by the UEFA administration.

More details on the delegate's tasks can be found in the Directives governing UEFA match officers, Edition 2012, Articles 8-13.

Training & assessment procedure

- UEFA Match Delegate online e-learning course to complete (2 days).
- New UEFA Match Delegates Workshop – 3 days probably in middle of May 2023 at UEFA HQ in Nyon.
- Observation mission to a UEFA match as delegate's trainee accompanying the official UEFA Match Delegate (2-3 days).
- First designation as UEFA Match Delegate supervised by a mentor for new delegate (3 days).
- Appointment to the UEFA Match Delegate's Panel subject to positive report and evaluation

Profile & requirements for the candidates

Competencies & characteristics

- Natural leadership skills
- Diplomacy and ability to confirm authority
- Organised and efficient
- Stress resistant and ability to take high-profile decisions
- Independent and autonomous
- Skilled communicator and negotiator
- Flexible and willing to travel
- Ideal age: 30-55 years old
- Familiar with current ICT tools

Work Experience

- Several years in a position with significant responsibilities and interaction with senior management
- Security or police background is an asset

Specific Experience in football

- Proven experience in football match organisation at national or international level (at least 5 years of experience)
- Proven experience as a match delegate, or a similar function, within national competitions is an asset

Language skills

High level of English (written and oral) is necessary. Other languages are an asset

Required equipment

Computer, email, and mobile phone