



WE CARE ABOUT FOOTBALL

Directives governing UEFA match officers

Edition 2012

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Preamble

Based on Articles 68(b), 69(b), 73(2), 74(1)(c) and 87 of the *UEFA Organisational Regulations (Edition 2012)*, the following directives have been issued.

I. General provisions

Article 1 – Definition of terms

- ¹ For the purpose of these directives, the following definitions and abbreviations apply:
- a) DCO: UEFA doping control officer;
 - b) FAME: Football Administration and Management Environment, the electronic database created by UEFA to manage its competitions and events;
 - c) match organiser: any association or club responsible for organising a match (of a UEFA competition or tournament) to be played at home or any association, club or other entity responsible for organising such a match at a neutral venue, whether or not one of its teams is involved;
 - d) UEFA match officer: anyone appointed by UEFA as a match delegate, referee observer, stadium and security officer, DCO, venue director or media officer;
 - e) WADA: World Anti-Doping Agency.
- ² In these directives, the use of the masculine form refers equally to the feminine.

Article 2 – Scope of application

These directives set:

- a) the eligibility requirements for inclusion on the list compiled by the General Secretary of UEFA match officers in each category and the obligations to be fulfilled by listed UEFA match officers before being able to be appointed for a match (see Articles 4 and 5);
- b) the precise tasks assigned to UEFA match officers when appointed by the UEFA administration for a match (see Articles 6-18).

Article 3 – Connection with other directives

The rights of UEFA match officers arising from the completion of their official duties for UEFA are regulated in the *Directives governing the reimbursement of expenses and other entitlements of UEFA appointees (Edition 2012)*.

II. Requirements and obligations before being able to be appointed for a match

Article 4 – Eligibility requirements for inclusion on a UEFA match officers list

To be eligible for inclusion on one of the lists of UEFA match officers compiled by the General Secretary, candidates must fulfil the requirements set out in the *UEFA Organisational Regulations* (i.e. under 70 years of age, specific expertise and know-how in respective field and strong command of spoken and written English) and any other requirements defined by the General Secretary and communicated in due course to the UEFA member associations by circular letter.

Article 5 – Obligations of listed UEFA match officers

Anyone who has been put on a list of UEFA match officers by the General Secretary (who has full discretionary powers in this respect) must, before being able to be appointed for a match, conclude and sign a two-year mandate contract in accordance with *UEFA Organisational Regulations*, whereby he acknowledges and accepts notably the following obligations:

- a) to submit his personal details and email address to the UEFA administration at the beginning of the contractual period and to immediately notify the UEFA administration by email, fax or letter of any change occurring in this respect during the contractual period;
- b) to inform the General Secretary in writing at the beginning of the contractual period of any connection with a UEFA member association, league or club taking part in UEFA competitions as well as any positions he has held or currently holds which could conflict with his UEFA activities (namely in football, any other professional activity, secondary occupations or business relations and/or connections with persons or companies) and to immediately inform the General Secretary in writing of any change occurring in this respect during the contractual period;
- c) to respect the *UEFA Statutes*, regulations, directives and decisions, and to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne, as laid down in the *UEFA Statutes*;
- d) to notify UEFA immediately if he is the target of attempted bribery;
- e) not to disclose (except to UEFA) and to treat any information received in the course of his UEFA activities as strictly confidential during and after the contractual period;
- f) to carefully keep documents classified as confidential and, upon request, return them to the UEFA administration at the end of the contractual period (unless his contract is renewed);
- g) to refrain from any action whatsoever which could be of an unsporting nature and/or contrary to UEFA's interests;

- h) to observe the principles of loyalty, integrity and sportsmanship in accordance with the principles of fair play (which includes, in particular, the obligation to refrain from any activities that endanger the integrity of UEFA or its competitions, or bring the sport of football into disrepute);
- i) to refrain from accepting or giving any gift of money and from accepting or giving any benefit in kind which might reasonably be considered as exceeding local cultural customs (this provision also applies to free invitations issued by third parties that have a vested interest in future UEFA decisions or elections; if in doubt, the General Secretary must be consulted);
- j) not to accept bribes, which means that he must refuse any gifts or other advantages that are offered, promised or sent to him to incite breach of duty or dishonest conduct for the benefit of a third party;
- k) not to bribe third parties and not to urge or incite others to do so in order to gain an advantage for himself or third parties;
- l) not to participate, directly or indirectly, in betting or similar activities relating to UEFA competition matches and not to have any direct or indirect financial interest in such activities;
- m) not be accompanied to UEFA events by family members or associates at the expense of UEFA, unless expressly permitted to do so;
- n) to remain politically neutral in dealings with government institutions, national and international organisations, associations and groupings;
- o) not to offend the dignity of a person or group of persons through contemptuous, discriminatory or denigratory words or actions concerning ethnicity, race, colour, culture, language, religion, politics, gender or any other reason;
- p) to perform all his tasks in a completely objective, neutral and independent manner and with the highest professional skill and care, in accordance with the *UEFA Statutes*, regulations, directives and decisions;
- q) to undertake reasonable steps to acquire and maintain all the skills needed to perform his function at a UEFA match, including knowledge of the corresponding competition regulations (and any other relevant regulations they refer to), these directives and any other instructions or manuals issued by UEFA from time to time;
- r) to check that all documents and material received at the beginning of the season from the UEFA administration in order to carry out his function at a match venue properly are complete (any missing document or material must be requested from the UEFA administration immediately);
- s) to undertake to attend any specific seminars, courses and/or workshops organised by the UEFA administration;
- t) to accept that he is not automatically entitled to be appointed for matches by the UEFA administration and that he is not guaranteed a certain number of appointments per year by the UEFA administration during the contractual period;

- u) to accept any appointment for a match by the UEFA administration for which he has confirmed his availabilities during the contractual period, unless exceptional and justified circumstances prevent him from doing so;
- v) to accept that his tasks as defined in these directives for any appointment for a match by the UEFA administration form an integral part of the mandate contract;
- w) to inform the UEFA administration of any incidents which would prevent or affect his carrying out of the tasks as defined in these directives;
- x) to travel alone (i.e. without family members, friends, etc.) to any match for which he is appointed by the UEFA administration;
- y) to undertake to equip himself appropriately with the items needed to perform his function at any match for which he is appointed by the UEFA administration (i.e. laptop, mobile phone and, if necessary, camera).

III. Tasks of appointed UEFA match officers

Section 1: Provisions applicable to all UEFA match officers

Article 6 – On receipt of the appointment

When appointed for a match by the UEFA administration, the UEFA match officer acknowledges receipt of the written confirmation of his appointment and any further instructions and/or relevant information enclosed (e.g. appointment of any other UEFA match officer, risk assessment of the match, etc.) and, in case of questions, contacts the competent unit of the UEFA administration.

Article 7 – Travel arrangements

With regard to travel arrangements, the UEFA match officer:

- a) checks he has a valid passport or identity card as well as, if need be, a valid visa to enter the host country (and, if not, takes the appropriate measures to obtain such a visa);
- b) informs the match organiser of his travel arrangements (as made by the travel agency appointed by UEFA) by email or fax well in advance, so his collection from the airport can be organised (with the exception of the DCO who always keeps his travel arrangements confidential from anybody [except the UEFA administration] and goes from the airport to the hotel by taxi, without ever calling the match organiser for local transport);
- c) immediately informs the UEFA administration if he encounters problems on the way to the match which may prevent him from adhering to his intended travel schedule.

Section 2: Provisions applicable to UEFA match delegates

NB: The UEFA match delegate is senior to any other UEFA match officers and has overall authority for all aspects of the match organisation.

Article 8 – Match preparation

With regard to match preparation, the UEFA match delegate:

- a) requests both teams to complete the matchday organisational meeting form (that can be downloaded at any time from FAME) as far as possible in advance and to hand it back to him upon his arrival at the stadium the day before the match;
- b) asks for the name and contact details of the delegate liaison officer (i.e. the match organiser's representative who is responsible for taking care of him during his stay at the match venue).

Article 9 – On arrival at the match venue

¹ On arrival at the match venue (as a rule, the day before the match), the UEFA match delegate:

- a) makes contact with the match organiser as soon as possible in order to:
 - i) discuss the measures taken by the match organiser on the basis of the *UEFA Safety and Security Regulations* (e.g. which sectors of the stadium are reserved for the supporters of the visiting team, how many tickets they have been allocated and what measures will be taken to guarantee their safety before, during and after the match);
 - ii) ensure that all the necessary arrangements have been made by the match organiser for the matchday organisational meeting;
 - iii) ask the match organiser to appoint a person he can contact before, during and after the match, in case special measures must be taken (e.g. announcements over the stadium public address system);
 - iv) obtain the latest weather forecast so he can make an informed decision about opening or closing the stadium's retractable roof in accordance with the competition regulations;
- b) establishes contact with the referee team and any other UEFA match officers appointed for the match as soon as possible;
- c) establishes whether the visiting team need his help or advice and tells them where and when he may be reached if necessary;
- d) attends the team training sessions and meets the team representatives the evening before the match;
- e) carries out with a match organiser's representative an initial inspection of the pitch and stadium facilities the evening before the match to ensure that they are suitable.

- 2 Once he has met the two team representatives and inspected the stadium and if requested to do so by the UEFA administration, the UEFA match delegate completes a match preparation report (so-called 'venue flash report') and submits it to the UEFA administration by fax or electronic means the evening before the match, so that the UEFA administration is aware of any potential issues ahead of the match.

Article 10 – On matchday before kick-off

- 1 On matchday, before kick-off, the UEFA match delegate:
- a) inspects the pitch and the stadium facilities (e.g. teams' dressing rooms, referees' dressing room, delegate's room, doping control station) in the morning, together with the referee team's representative, to identify any measures that need to be taken before the match;
 - b) chairs (preferably at the stadium) the matchday organisational meeting (in the presence of the referee team's representative, other UEFA match officers if any, representatives of the match organiser, of both teams, of the stadium authorities/owner and of the local security/safety authorities) to:
 - i) enable those involved to make each other's acquaintance;
 - ii) exchange match information;
 - iii) go through all security and organisational matters;
 - iv) remind the team representatives to behave in a sportsmanlike manner and point out the serious consequences of unsportsmanlike conduct or lack of discipline;
 - v) make sure everyone knows that a doping control may take place and explain the anti-doping control procedure;
 - vi) check the team colours and players' kits;
 - vii) give permission to transmit delayed footage on the giant screen inside the stadium in accordance with the competition regulations;
 - c) passes round an attendance list containing the name and function of each person at the matchday organisational meeting and conducts the meeting in accordance with the checklist and agenda (that can be downloaded at any time from FAME);
 - d) completes the matchday organisational meeting form (that can be downloaded at any time from FAME);
 - e) ensures that he has been provided with a seat in the VIP area giving him the best possible general view over the entire stadium;
 - f) ensures that the referee observer, if one has been appointed, has a seat next to or close to him;
 - g) ensures that a top-category seat is reserved in the VIP area for the DCO and, if need be, facilitates his access to the stadium and ensures that

transport back to his hotel has been arranged by the match organiser after the doping control.

- 2 On matchday, 90 minutes before kick-off, the UEFA match delegate:
- a) arrives at the stadium and ensures that the referee team has reached the stadium at the same time;
 - b) walks from his seat to the referees' dressing room and onto the field of play, to ensure that during the match he can get to any area quickly and without delay if necessary;
 - c) makes a tour of the stadium to:
 - i) check the security procedures (screening and searching of spectators, ticket control, segregation of spectators);
 - ii) check that no alcoholic drinks are on sale or distributed within the stadium or its private environs;
 - iii) have a look at the visiting supporters' section;
 - iv) check the state of the stadium facilities;
 - d) gives the referee team as much assistance as possible, so that they are left in peace and quiet to concentrate on the match;
 - e) asks the match organiser to take the necessary measures to keep all unauthorised people out of the teams' and referees' dressing rooms and of the doping control station;
 - f) makes sure that the match sheet is handed by both teams to the referee on time.

Article 11 – *During the match*

During the match, the UEFA match delegate:

- a) carefully observes the match and takes relevant notes on and pictures of significant match events (e.g. pitch invasions, offensive or racist banners, fireworks, offences committed by players behind the referees' backs and situations of confusion, such as crowd disturbances) and any breaches of the UEFA competition regulations, so that he can complete the delegate's report form without omission after the match;
- b) may use the half-time interval to discuss serious incidents with the referee team and/or the appropriate representatives of the match organiser and/or both teams;
- c) attends the drawing of lots by the referee to decide the result of the match if kicks from the penalty mark are provided for in the competition regulations but cannot be completed because of weather conditions or other reasons beyond control.

Article 12 – After the match

After the match, the UEFA match delegate:

- a) in principle, does not leave his seat until the referees and all players of both teams have safely left the pitch;
- b) watches the spectators leaving the stadium for a while if trouble is expected, so that he can witness any acts of provocation or other incidents that may take place;
- c) goes to the referees' dressing room to:
 - i) thank the referee team;
 - ii) discuss any incidents that occurred during the match;
 - iii) ensure that the referee validates the official match report and has it sent by electronic means to the UEFA administration immediately after the end of the match;
 - iv) agree with the referee, and the referee observer if one has been appointed, on the marks for the respect/fair play assessment (in accordance with the corresponding annex to the competition regulations);
- d) meets the UEFA venue director (if any) for an update and, if appropriate, takes part in the post-match debrief meeting with the match organiser;
- e) checks the stadium in case of damage and takes relevant pictures and/or other evidence;
- f) completes the delegate's report form (that can be downloaded at any time from FAME) including full details about the organisation of the match, the conduct of the players, officials and spectators, the security services, the media facilities, the stadium and its facilities (including if any of them were damaged by spectators) and any incidents before, during or after the match;
- g) before leaving the match venue, thanks the match organiser's representatives and all UEFA match officers involved for their respective contributions and, if need be, provides recommendations of improvements for future matches;
- h) sends the delegate's report form by electronic means to the UEFA administration immediately after the end of the match and completes the respect/fair play assessment form on FAME within 48 hours of the end of the match;
- i) keeps a copy of the delegate's report form, the respect/fair play assessment form and the matchday organisational meeting form (along with the attendance list) for one year in case they are required by the UEFA administration.

Article 13 – At all times while at the match venue

At all times while at the match venue, the UEFA match delegate:

- a) refrains from giving any interviews or speaking publicly about the match and from commenting on the referee team's performance or any of their decisions;
- b) refrains from making assumptions or speculations about what measures the UEFA disciplinary bodies are likely to take in connection with any incidents which may have occurred;
- c) immediately informs the UEFA administration of any meeting of the liaison group, if the match is abandoned or if any other major incidents occurred before, during or after the match.

Section 3: Provisions applicable to other UEFA match officers

Article 14 – Referee observer

When appointed for a match by the UEFA administration, a UEFA referee observer must fulfil the following tasks:

- a) he contacts the UEFA match delegate and the referee team immediately on arrival at the match venue (normally the day before the match);
- b) on request, he supports the UEFA match delegate in any of his tasks and cooperates with the other UEFA match officers appointed for the match;
- c) he attends the matchday organisational meeting;
- d) he stays with the referee team for the duration of their stay at the match venue and provides any organisational support requested by them;
- e) he ensures that the referee team does not attend any press conference or speak to the media before, during or after the match;
- f) he ensures that the referee team does not take part in any events or charity matches during his stay at the match venue;
- g) he reminds the referee team to decline politely but firmly any excessive hospitality and not to accept any presents or offers which have any more than a symbolic value or character during their stay;
- h) he ensures that the referee sends his report by electronic means to the UEFA administration immediately after the end of the match;
- i) he discusses the match with the referee team and gives them advice for future UEFA matches;
- j) he refrains from giving any interviews or speaking publicly about anything relating to the referee team's performance or any of their decisions;
- k) he assesses the referee team's performance by filling in the referee observer's report form in accordance with the guidelines issued by the

competent unit of the UEFA administration (the form and guidelines can both be downloaded at any time from FAME);

- l) he sends the referee observer's report form by electronic means to the UEFA administration within 36 hours of the end of the match;
- m) he keeps a copy of this report until the end of the season.

Article 15 – Stadium and security officer

When appointed for a match by the UEFA administration, a UEFA stadium and security officer must fulfil the following tasks:

- a) he contacts the UEFA match delegate and the security officers of both teams immediately after his appointment in order to familiarise himself with the match safety and security preparations and potential risks;
- b) he performs an initial assessment of the match safety and security concept and of all associated preparations;
- c) the day before the match, he inspects the stadium safety and security facilities and the immediate vicinity of the stadium;
- d) the day before the match, he conducts the match safety and security meeting and reports the outcome back to the UEFA match delegate;
- e) he takes a tour of the town/city the evening before the match, accompanied by a local security officer (home team, police, etc.) to observe any trouble spots and report back to the UEFA match delegate accordingly;
- f) he attends the matchday organisational meeting and, where appropriate, supports the UEFA match delegate in his tasks and cooperates with the other UEFA match officers appointed for the match;
- g) he observes the conduct of spectators in the town/city in the morning or afternoon of the match (visiting the town/city centre, main public transport hub and anywhere else where supporters of the visiting team could come into contact with supporters of the home team);
- h) he observes the stadium access, entry and exit procedures;
- i) he observes the stadium safety and security as well as the police operations, including a visit to the stadium control room;
- j) he observes the conduct of spectators before, during and after the match;
- k) he liaises with the security officers of both teams and the local safety and security authorities;
- l) in consultation with the UEFA match delegate, the security officers of both teams and the local safety and security authorities, he completes a detailed post-match report for the UEFA administration, describing the outcome of the safety and security operations and any relevant incidents;
- m) he sends this report by electronic means to the UEFA administration within 48 hours of the end of the match.

Article 16 – *Doping control officer*

When appointed by the UEFA administration to carry out doping controls at a match, a DCO must fulfil the following tasks:

- a) with regard to match preparation, and if allowed by the security control at the airport, he takes as cabin (carry-on) luggage all the material for the doping control;
- b) he arrives at the match venue normally the day of the match and at the stadium no earlier than 60 minutes before kick-off;
- c) with regard to the doping control procedure, he complies with the step by step procedure for DCOs defined by the competent unit of the UEFA administration (which can be downloaded at any time from FAME);
- d) he briefs the chaperone(s) (if any) with the instructions issued by the competent unit of the UEFA administration (which can be downloaded at any time from FAME);
- e) he departs the day after the match (or later if authorised by the UEFA administration) and, before returning home, delivers the samples to the WADA-accredited laboratory designated by the UEFA administration;
- f) within 24 hours of the end of the match, he completes the DCO questionnaire on FAME, including the mission report, the names of the players tested and their sample numbers;
- g) he sends by registered post all the doping control documentation to the UEFA administration the day after delivery of samples to the laboratory;
- h) he keeps copies of all the doping control documentation in his archives for one year and then destroys them.

Article 17 – *Venue director*

When appointed for a club competition match by the UEFA administration, a UEFA venue director must fulfil the following tasks (as well as those set out in Article 18 of these directives when no UEFA media officer is appointed):

- a) with regard to match preparation:
 - i) he reviews all the relevant team information;
 - ii) he contacts the home and visiting teams' main contact person prior to the match to discuss general match arrangements;
 - iii) he contacts the UEFA match delegate prior to the match to get details of his arrival at the venue and exchange important information;
 - iv) he contacts the venue manager (if any) to coordinate their respective activities;
- b) on request, he supports the UEFA match delegate in any of his tasks and cooperates with the other UEFA match officers appointed for the match;

- c) on arrival at the match venue (normally two days before the match), he organises a short coordination meeting with the venue manager (if any) where he gives an update on the current situation and he prepares the club/association meeting (identification of potential problems, development of solution strategies, debriefing schedule);
- d) the day before the match:
 - i) he holds the club/association meeting with representatives of the match organiser in the morning (review of match preparation and daily activities);
 - ii) he holds (with the venue manager and the UEFA media officer, if any) a TV meeting with representatives of the match organiser and of the host broadcaster in the afternoon (defines all planned activities, informs about the procedure for the countdown to kick-off, the tactical line-ups and the confirmation of results and players' pictures and names);
 - iii) he attends the both teams' training sessions in the afternoon or evening;
 - iv) he meets the UEFA match delegate in the evening, to give him all the necessary information for the matchday organisational meeting and to identify any additional matchday needs;
- e) on matchday:
 - i) he accompanies the UEFA match delegate and referees on their inspection of the pitch and stadium facilities in the morning;
 - ii) he attends the matchday organisational meeting;
 - iii) he holds (with the venue manager and the UEFA media officer, if any) a TV meeting with representatives of the host broadcaster, to give them the probable line-ups and tactical formations and to synchronise watches;
 - iv) he ensures, in close cooperation with the match organiser, that all arrangements for the DCO are in place;
 - v) 75 minutes before kick-off, he invites the referee and the teams to deal with the team sheets (in close cooperation with the UEFA media officer, if any), organises the distribution of the line-ups and briefs the referee on the countdown to kick-off and other specific match arrangements (e.g. synchronising of watches);
 - vi) he ensures that the countdown to kick-off is running to schedule and that the players are in the tunnel on time;
 - vii) during half-time, he ensures that no flash interviews are conducted with players, monitors security in the players' tunnel and ensures that the half-time interval lasts exactly 15 minutes;
 - viii) whenever needed, he walks around the pitch to check everything is okay;

- f) after the match:
 - i) he checks the match information as quickly as possible with the host broadcaster;
 - ii) he meets the UEFA match delegate for an update;
 - iii) he supports the UEFA match delegate and the DCO in case of a doping control;
 - iv) he organises media activities in cooperation with both teams' media officers;
 - v) he chairs the post-match debrief meeting with the match organiser, and any UEFA media officer and venue manager appointed;
 - vi) he completes a venue director's report for the UEFA administration and sends it by fax or electronic means before leaving the venue;
- g) the day after the match:
 - i) he checks the stadium in case of damage;
 - ii) he requests and examines the post-event report from the venue manager, if any;
 - iii) he ensures the follow-up of any issue as instructed by the UEFA administration;
 - iv) he keeps a copy of the venue director's report until the end of the season.

Article 18 – Media officer

When appointed for a match by the UEFA administration, a UEFA media officer must fulfil the following specific tasks:

- a) he contacts the UEFA match delegate and venue director (if any) immediately on arrival at the match venue (normally the day before the match);
- b) on request, he supports the UEFA match delegate in any of his tasks and cooperates with the other UEFA match officers appointed for the match;
- c) he acts as the link between UEFA, the competing teams and the media at the match;
- d) he assists and guides the competing teams in fulfilling their media obligations as defined in the competition regulations and ensures that the media do not encroach on the activities of the teams beyond these obligations;
- e) he works alongside the match organiser's media officer(s) to provide the best possible service to the media;
- f) he has the final decision regarding the media activities of the competing teams (and in particular any disputes or problems in this respect);
- g) he ensures he is available at all times to assist and answer any questions from the media representatives and the competing teams;

- h) he supervises and arranges the media activities of the competing teams the day before the match in accordance with the competition regulations (this may include open training sessions, press conferences and mixed zones);
- i) ahead of the match, he inspects and checks that the media facilities conform to the requirements for the match in question (if required to do so by the UEFA match delegate, he attends the inspection of the pitch and stadium facilities on matchday to agree on the facilities for the media);
- j) he oversees the accreditation and, if applicable, supplementary access devices lists and distribution procedure for each match;
- k) he maintains a regular dialogue with the teams' media officer(s);
- l) he provides the competent unit of the UEFA administration with regular updates on any news concerning the match;
- m) he provides the media with details of the competing teams' media activities;
- n) he attends the matchday organisational meeting, to exchange information regarding the media and their contact with the teams;
- o) ahead of the match, he establishes the procedure for post-match media interviews;
- p) he ensures the team sheets are properly compiled, copied and distributed to the teams, officials and media, with all names and photographs checked by a team representative;
- q) he ensures that the pre-match photographs are properly executed;
- r) with the teams' media officers, he organises both teams' post-match media activities in accordance with the competition regulations (this may include TV and radio flash interviews, unilateral interviews, press conferences with team coaches and players and mixed zones);
- s) he attends the post-match debrief meeting chaired by the UEFA venue director;
- t) he completes a brief match report form for the UEFA administration;
- u) he sends this report by fax or electronic means to the UEFA administration within 48 hours of the end of the match;
- v) he keeps a copy of this report until the end of the season.

IV. Final provisions

Article 19 – Further instructions and/or information for the match

The competent unit of the UEFA administration may give a match officer further instructions and/or relevant information for the match in question (e.g. appointment of any other UEFA match officer, risk assessment of the match, day of arrival at the match venue, first leg result, previous incidents, stadium information, players' kit, etc.) with the written confirmation of his appointment.

Article 20 – Match officers' reports

- 1 The forms for all reports to be submitted by the UEFA match officers to the UEFA administration in accordance with these directives can be downloaded at any time from FAME.
- 2 Any of these reports may be referred by the UEFA administration to the UEFA Organs for the Administration of Justice as the basis for disciplinary proceedings or measures in accordance with the *UEFA Disciplinary Regulations*.
- 3 For the sake of any subsequent disciplinary proceedings, UEFA match officers must enclose as much evidence as possible when submitting their reports (e.g. photographs, exhibits, reports from the local media or, if appropriate, reports from the police and/or other public authorities).

Article 21 – Breaches of these directives

UEFA reserves the right to take any measures it considers appropriate in response to any breach of these directives by a UEFA match officer.

Article 22 – Language

These directives are issued exclusively in English.

Article 23 – Adoption, entry into force and transitional provision

- 1 These directives were adopted by the General Secretary on 1 July 2012.
- 2 They come into force on 1 July 2012.
- 3 Any agreement between UEFA match officers and UEFA which is still valid on 1 July 2012 remains in force beyond this date until the conclusion of a new mandate contract in accordance with Article 74 of the *UEFA Organisational Regulations (Edition 2012)*.

Gianni Infantino
General Secretary

Nyon, 1 July 2012



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