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TO UEFA MEMBER ASSOCIATIONS

For the attention of
the president and the general secretary

Your reference

Your correspondence of

Our reference
FEDU/lud/ski8

Date
5 September 2022

**Fourth UEFA Women's National Team Coaches Conference
31 October 2022, St. George's Park, England**

Dear Sir or Madam,

We are pleased to invite the head coach of your women's national A team and your technical director to attend the fourth UEFA Women's National Team Coaches Conference.

Aims

The aims of this conference are to present a technical and tactical analysis of the UEFA Women's EURO 2022 and provide all UEFA member associations with the opportunity to discuss trends and the technical development of the women's game in Europe.

Participants

Each association is invited to send their **women's national A team head coach** and their **technical director**. If an association that participated in the UEFA Women's EURO 2022 in England has since appointed a new national team head coach, both the former and current coaches are invited.

Programme

The conference starts at 09:00 on Monday 31 October and ends with an official dinner in the evening of the same day. A detailed programme will be distributed to registered participants well in advance of the event. Participants will also be invited to download a specially developed conference app.

Languages

Simultaneous interpretation will be provided in English, French, German, Russian, Italian, Spanish and BCSM.

Travel

National associations are requested to arrange their delegates' flights. Delegates should arrive at Birmingham Airport (BHX) or Manchester Airport (MAN) on Sunday 30 October and leave on the morning of Tuesday 1 November. Upon receipt of the flight booking confirmation and the completed reimbursement form (enclosed), UEFA will reimburse participating associations up to a maximum of €1.000 per person for international travel, credited to their account at UEFA.

Venue

Hilton at St George's Park
Newborough Road, Needwood
Burton-on-Trent
DE13 9PD
England

<https://www.hilton.com/en/hotels/emabthi-hilton-at-st-georges-park-burton-upon-trent/>

Accommodation

UEFA will pay for a single room for each delegate at the Hilton at St George's Park Hotel, including full board. Any other personal expenses must be settled directly with the hotel upon checkout.

Airport transfers

A shuttle service to and from both airports will be provided.

Visas

Delegates who require a visa are requested to contact their nearest British embassy in good time before the event. The English Football Association will be pleased to help if necessary. Please send any requests for assistance to womencoaches@uefa.ch.

Dress code

The dress code during the day will be informal (we will provide each conference participant with an adidas T-shirt and sweatshirt). For the dinners, more formal attire is appropriate.

COVID-19

Delegates are responsible for ensuring that they meet the UK government's health requirements. Up-to-date information can be found at: <https://www.gov.uk/coronavirus>

Insurance

National associations must arrange all necessary insurance cover for their delegates.

Online registration

Your technical director will soon receive an email with a registration form. Please complete this for all delegates by **Friday 23 September 2022**.

If you have any questions, please contact womencoaches@uefa.ch.

Yours faithfully,

U E F A



Theodore Theodoridis
General Secretary

Enclosure

- Reimbursement form

cc (with enclosure)

- UEFA Executive Committee
- UEFA Women's Football Committee
- UEFA Development and Technical Assistance Committee
- UEFA Football Committee
- European members of the FIFA Council
- FIFA, Zurich