



FOOTBALL OPERATIONS PITCH SUPPORT PROGRAM TENDERS

**PITCH SUPPORT SERVICES FOR UEFA CLUB AND
NATIONAL TEAM COMPETITIONS 2021-2025**

Phase 1: Invitation to express interest

1. Introduction

UEFA wishes to select several companies for the provision of pitch support services for the competitions packages set out below ("Packages") to be delivered for the time period from August 2021 to June 2025 as further described in this Invitation to Express Interest (the "Pitch Support Services"):

Package A

- **UEFA Competitions Seasons**
 - UEFA Champions League Seasons 2021–24
 - UEFA Europa League Seasons 2021-24
 - UEFA Europa Conference League Seasons 2021-24
 - UEFA Nations League Finals 2023

Package B

- **UEFA Competitions Finals**
 - UEFA Champions League Finals 2022/2023/2024
 - UEFA Europa League Finals 2022/2023/2024
 - UEFA Europa Conference League Finals 2022/2023/2024
 - UEFA Women's Champions League Finals 2022/2023/2024/2025
 - UEFA Super Cup 2022/2023/2024

Package C

- **UEFA Women's Champions League**
 - UEFA Women's Champions League Seasons 2021–25

Package D

- **UEFA Women's European Championship 2022 (England)**

**Please note that due to the 2022 FIFA World Cup taking place from 21 November 2022 to 18 December 2022, the group stage matches during the 2022/2023 season all GS will be played between September and October 2022.*

INVITATION TO EXPRESS INTEREST

The Pitch Support Services shall include (but not be limited to) the provision of the following key elements:

- Collection of pitch data prior to each season for the purpose of conducting a risk assessment of each venues' pitch conditions;
- Carrying out site visits to venues identified as a high risk of pitch failure at any point during the competitions;
- Maintain awareness of pitch conditions at all venues during the seasons by remotely monitoring domestic fixtures, concerts and events as well as direct lines of communication with clubs' key contacts, Venue Directors and Venue Grounds teams;
- Provide updates as to the current status of the pitch and weather conditions in the week ahead of each competition match day;
- Assisting Venue Grounds teams with maintenance plans, general advice and pitch protection maps throughout the course of the season; and
- Back office project management in respect of the Pitch Support Services to be provided, including the provision of a database of relevant pitch information collected from each venue, in the form of a portal or other interface.

Companies are invited to propose additional services or alternative methods of providing the Pitch Support Services as part of their application.

For such purposes, UEFA intends to organise a tendering process ("Tender"). Companies are invited to bid for one or multiple Packages. For the avoidance of doubt, companies must bid to provide all the competitions in each Package.

2. The Selection Process

The process for the selection of companies for the provision of the Pitch Support Services, as currently planned, is divided into two-phases:

- Phase 1 – Invitation to Express Interest: the initial, pre-Tender phase during which UEFA collects information regarding the candidate(s) based on which it evaluates eligibility of such candidate(s) to participate in Phase 2; and
- Phase 2 – The Tender: the Tender for the selected candidates and/or any other entities invited by UEFA, during which UEFA will evaluate proposals and subsequently select and appoint qualified companies for the provision of the Pitch Support Services.

Applicants who are selected to participate in Phase 2 of the Tender will receive the Invitation to Tender document ("ITT"), which will set forth all applicable terms and conditions for the Tender and a detailed overview of the requested Pitch Support Services.

To give each candidate an overview of the timing and further proceedings, UEFA has put into place the following Tender process plan (which may be subject to change at any time, as deemed necessary by UEFA):

Publication of this Invitation to Express Interest	28 January 2021
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INVITATION TO EXPRESS INTEREST

Deadline for submission of declaration of interest	10 February 2021
↓	
Selected entities receive the ITT	15 February 2021
↓	
Selected entities submit their proposals for the Tender	10 March 2021
↓	
Evaluation, clarification and selection of proposals	April 2021
↓	
Suppliers appointment, subject to contract	15 May 2021

3. Submissions of Expression of Interest

In order to be considered to participate in the Tender, interested candidate(s) shall respond to this Invitation to Express Interest by submitting the relevant information and documentation as set out below.

Candidate(s) shall submit to UEFA an official letter, on headed notepaper and in English (the "Letter") expressing their interest in participating in the Tender and requesting the ITT. The Letter shall include the following supporting information:

- full details of the return address and contact person for all matters in connection with this Invitation to Express Interest;
- all of the information/documents (in English only) required in Section 4 below entitled "Required Information and Documentation"; and
- "Statement of Undertaking" in the form provided in Appendix 1 to this Invitation to Express Interest, duly signed by an authorised representative of the interested entity.

The Letter, with all supporting information and documentation must be sent to the email address indicated below and **must be received by no later than 18h00 CEST on 10 February 2021.**

For submission of the Letter and for all general queries, please contact:

Lee Guerriero
Pitch and Technology Specialist

lee.guerriero@uefa.ch
Mobile Tel: +41 (0)798292515

Late and/or incomplete submissions which do not include all the above information and/or documentation will not be considered by UEFA.

Upon receipt of the Letter with all required supporting information and documentation, UEFA shall determine, at its sole discretion, if it requires further information/documentation or clarification from any or all of the candidate(s). In such cases, UEFA reserves the right to contact the relevant candidate accordingly and to request that they provide such additional information/documentation.

UEFA, at its sole discretion, will decide which candidates are qualified to participate in the Tender and such qualified candidates will receive the ITT. Unsuccessful candidate(s) will be informed accordingly, and UEFA shall not be obliged to give any reason for its selection or rejection.

4. Required Information and Documentation

Before selection of the candidates that may participate in the Tender and receive the ITT, UEFA shall evaluate the eligibility of the candidates based on the review of the following information and documentation (all documentation must be returned in English):

- Proof and description of proven experience in the provision of Pitch Support Services at major live events, together with named references and examples;
- evidence of sufficient resources and appropriate infrastructure to provide high-class Pitch Support Services;
- annual reports or key accounting figures from the last three years;
- proof of strong financial standing with up-to-date declarations from the inland revenue, national treasury department or other relevant governmental body; and
- organisational chart with key personnel (must be English-speaking and adequately trained).

NOTE: The requirement to submit the abovementioned information is mandatory for all candidates, including former and current suppliers. During any part of the Tender, UEFA reserves the right to request additional information/documentation as deemed necessary, including but not limited to any guarantees.

5. Legal Provisions

1. This Invitation to Express Interest ("ITEI") does not constitute an invitation to make offers or an invitation to participate in the Tender, nor does it constitute the basis of any contract which may be concluded upon conclusion of the Tender.
 2. Information collected through this ITEI will be used by UEFA solely for its analysis and will not be disclosed to the public.
 3. UEFA reserves the right to reject any and all submissions of expression of interest, amend or supplement any rules set up herein and/or cancel part of or the entire selection process (and/or the Tender). If part of or the entire selection process is cancelled, it may
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INVITATION TO EXPRESS INTEREST

be restarted at any time and any given interested candidate may or may not be invited to participate in the new selection process, at UEFA's absolute discretion.

4. UEFA has taken all reasonable care to ensure that any information provided by UEFA in relation to this ITEI, the Tender and/or the ITT is accurate in all material respects. However, any such information is provided solely by way of explanation of the services which UEFA intends to use, and neither UEFA nor any of its representatives, agents or employees make any representation or warranty or accept any responsibility for the accuracy or completeness of any such information. Nor shall they be liable for any loss and/or damage suffered by any candidates in reliance on such information or any subsequent communication made by UEFA.
 5. The candidate agrees that:
 - a. it (and its officers, employees, representatives, agents and advisers) shall keep confidential the terms of this ITEI and any information relating to affairs or business of UEFA which comes into its possession in relation to this ITEI, the ITT and/or the Tender;
 - b. it shall not disclose confidential information (or any parts of it) to any third party without the prior written consent of UEFA, which may be given or withheld in its absolute discretion (save, where required by applicable laws);
 - c. it shall only be entitled to use confidential information for the purpose of the Tender; and
 - d. it shall not discuss the financial terms of the Tender with other candidates.
 6. Each candidate is responsible for all costs, expenses, losses and liabilities incurred in the preparation of its Letter, any responses to requests for further information by UEFA and any negotiation with UEFA following receipt by UEFA of its Letter (whether or not an invitation to participate in the ITT is issued). UEFA shall not be liable to any interested candidate for any costs or losses arising in connection with the submission of information and documentation related to this ITEI.
 7. Each candidate is strictly prohibited from making any form of public announcement or statement relating directly or indirectly to this ITEI, the ITT the Tender, UEFA, and/or any UEFA competition (whether it is invited to participate in the Tender or not) without the prior written consent of UEFA, which may be given or withheld in its absolute discretion.
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Appendix 1:

Phase 1 - Statement of Undertaking

Name of company: _____

Tax number: _____

Address: _____

referred to hereinafter as the "Company", hereby expresses interest in participating in the Tender for the provision of Pitch Support Services for the specified Package(s) and undertakes that:

1. no information provided nor representations made to UEFA are false, inaccurate or misleading;
2. none of the Company nor its officers, employees, representatives, agents and advisers shall make any form of public announcement or statement relating directly or indirectly to UEFA, this ITEI, the ITT and/or the Tender to any third party (including but not limited to the media) without the prior written approval of UEFA and that any non-compliance will lead to the penalty of being held responsible for any damages caused;
3. the Company and its officers, employees, representatives, agents and advisers shall keep confidential the terms of this ITEI and any information relating to affairs or business of UEFA which comes into its possession in relation to this ITEI, the ITT and/or the Tender, and shall not disclose confidential information (or any parts of it) to any third party without the prior written consent of UEFA, which may be given or withheld in its absolute discretion (save, where required by applicable laws) and it shall only be entitled to use confidential information for the purpose of the Tender;
4. all intellectual property and commercial rights in relation to UEFA, this ITEI, the ITT and/or the Tender belong exclusively to UEFA;
5. the Company shall comply with all legal provisions contained in this ITEI or otherwise agreed in writing with UEFA;
6. UEFA shall not be held responsible for any costs, expenses, losses and/or liabilities incurred in by the Company in the preparation and submission of its Letter and information and/or documentation in response to this ITEI and/or any responses to requests for further information by UEFA;
7. any association with UEFA and/or its competitions and events in any manner whatsoever without UEFA's prior written approval is strictly prohibited;
8. UEFA shall not be required to invite the Company to participate in the ITT and Tender and reserves the right to re-organise any services related to the Tender or to re-open part of or the entire tendering process at a later stage;
9. this Statement of Undertaking and any related documentation shall be governed by and construed in accordance with the substantive laws of Switzerland. The place of jurisdiction shall be Nyon, Switzerland.

By submitting this Statement of Undertaking (where capitalised terms shall have the meaning as defined in this ITEI, unless otherwise defined herein), I/we confirm that I/we have read and understood the foregoing terms and conditions issued by UEFA regarding the process for selection of candidates for the provision of Pitch Support Services for the specified Packages, and agree that the Company which I/we duly represent is bound by such terms and conditions.

Signature: _____

Name and Title: _____ Date: _____

Place: _____ Official Stamp: _____



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WE CARE ABOUT FOOTBALL